

Steps To Follow Before Sending Boat Window Frame



Things You'll Need:

- Clamp Or Locking Pliers
- Cardboard Or Thick Paper Wide Enough To Cover Frame Of Broken Window
- Permanent Marker With A Fine Tip
- Self-Adhesive Tape (For Painting)

Good To Know:

If You Have A Windshield Inside The Frame And Are Simply Replacing It, Skip To Step 7.

Your Frame Needs To Be Assembled On The Boat Before Proceeding To The Next Steps.

Close The Center Door If You Have One.

If The Support Bar Is Broken, Use A Temporary Piece Of Wood To Hold The Frame In Place.

STEP 1, LOCK FRAME:

Use Clamp To Hold The Door Frame In Place.

Make Sure The Door Is In Line With The Frame.

(The Space Between The Door And The Windshield Should Be Equal Between The 2 || Bars)



THE CLAMPED SETUP WILL BE THE FINAL SHAPE OF THE WINDSHIELD. PLEASE ADJUST FRAME ACCORDINGLY.

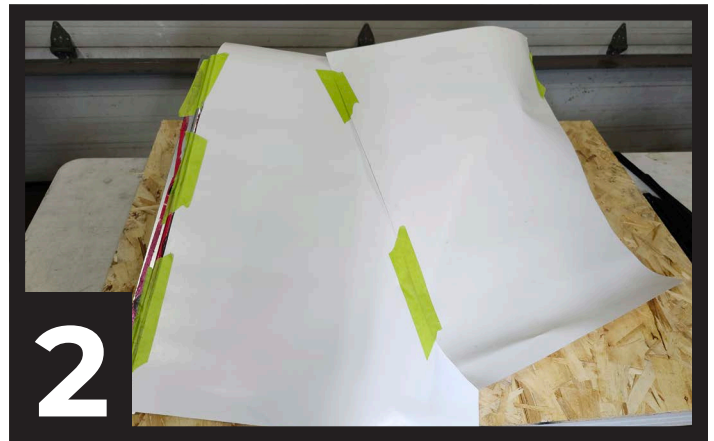
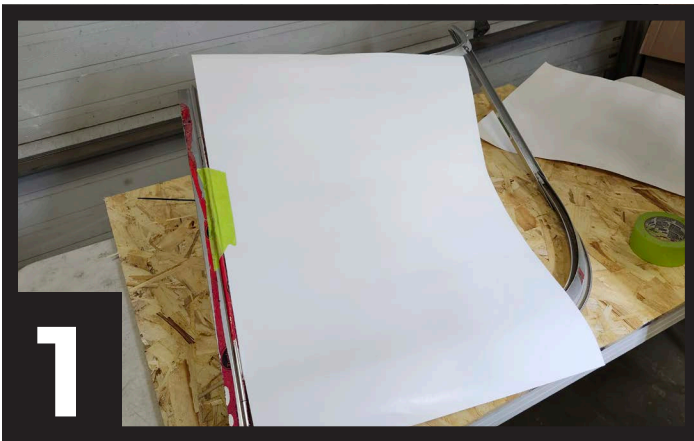
STEP 2, PLACE TRACING MATERIAL:

Install Flexible Cardboard Or Thick Paper On The Outside Of Frame. You Can Use Multiple Sheets To Provide Entire Coverage Of Frame.

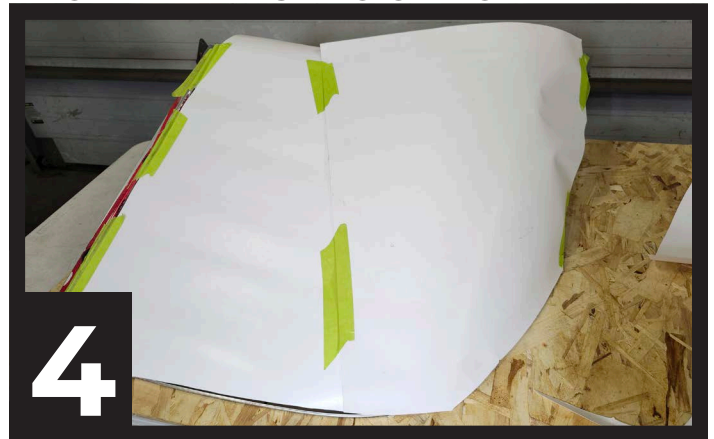
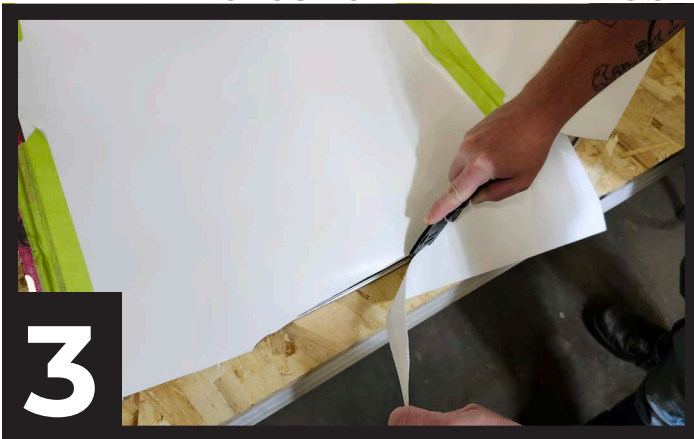
Align Straight Edge Of Tracing Material With The Center Door.

Attach Tracing Material With Self-Adhesive Tape On Frame.

If Necessary, Cut Extra Edges Of Tracing Material So That It Touches All Bars Of Frame.



PHOTOS FOR EXAMPLE PROCEDURE ONLY - PLEASE DO ON BOAT



THIS NEEDS TO BE DONE ON THE BOAT, WITH FRAME ASSEMBLED AND LOCKED PROPERLY!

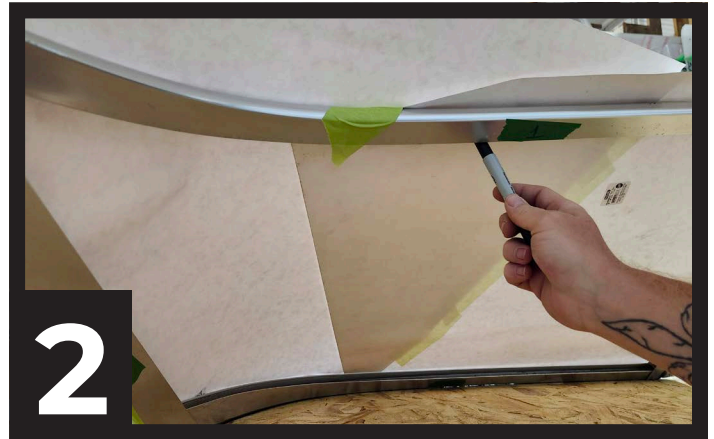
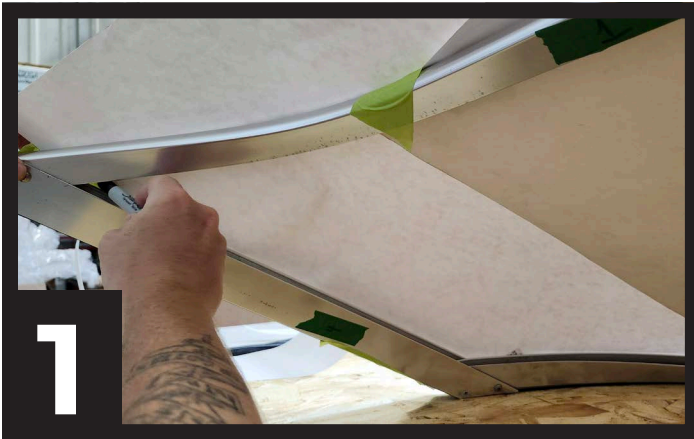


This Photo Is An Example Of A Tracing Cardboard On A Boat. This Client Will Add A Second Cardboard Sheet Next To It, Tape Them Together, Then Cut Any Excess Material.

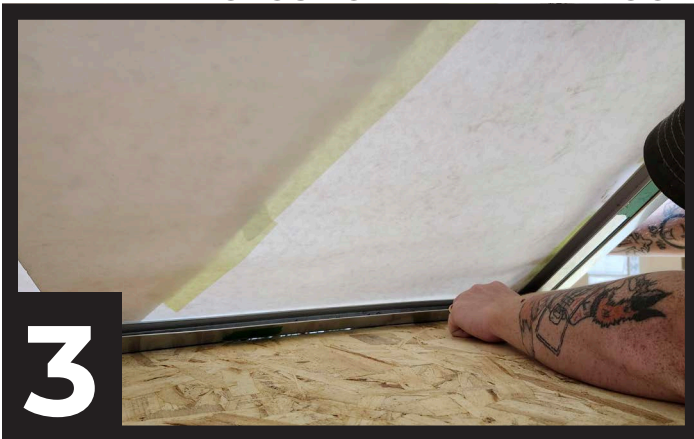
Step 3, TRACE FRAME:

Use permanent marker with fine tip to draw the exact outline of the inner window onto tracing material.

Draw as far as possible up to the frame curve.



PHOTOS FOR EXAMPLE PROCEDURE ONLY - PLEASE DO ON BOAT



TRACING RESULT SHOULD LOOK LIKE THIS:



Step 4, Apply Top Bar Tape & Measure:

Install self-adhesive tape on the outside of the top bar.

(Outside means facing towards the front of boat)

Place tape until curve of the windshield starts.

Measure where curve starts approximately and draw a line with permanent marker at chosen distance.

The placement of the line doesn't have to be precise.

(For example, if the curve starts at 11.6", you can mark the line with permanent marker at 12")

Leave the self-adhesive tape marked onto the frame for our reference.

UPPER BAR OF FRAME



MEASURE FROM EDGE OF SIDE BAR



PHOTOS FOR EXAMPLE PROCEDURE ONLY - PLEASE DO ON BOAT



For this example, the curve starts at 11.75". To make things easier, we'll draw the line at 12".



The marked tape will stay on the frame during transport.
Please do not remove the tape!

We'll do the same for the bottom bar. See next page for instructions!

Step 5, Apply Bottom Bar Tape & Measure:

Install self-adhesive tape on the outside of the bottom bar.

Place tape until the curve of the windshield starts.
Repeat the same process as the top bar, and use the distance that was used on the top bar.

(For example, if you marked the line at 12" on the top bar, mark the line with permanent marker at 12" on the bottom bar too.)

Leave the self-adhesive tape marked onto the frame for our reference.

LOWER BAR OF FRAME



MEASURE FROM EDGE OF SIDE BAR



PHOTOS FOR EXAMPLE PROCEDURE ONLY - PLEASE DO ON BOAT



Since we made a mark at 12" on the top bar, we will now do the same distance for the bottom bar.



You should now have the bottom and top bars taped with marks on each.

We'll now measure the spread of the frame with the help of our tape.

Step 6, Measure Frame Spread:

Measure the distance between the 2 lines.

Measure between the top and the bottom from the inner edges of the top/bottom frame.

Write this measurement on the self-adhesive tape for our reference.



TOP INNER EDGE PLACEMENT



BOTTOM INNER EDGE PLACEMENT



This is what your measuring should look like.

The distance of 11" and the height of 24 1/2" is what we are looking for on this frame.


You will possibly have different measurements as every boat is different.

Step 7, Ready To Complete The Online Checklist!

If you're viewing this on a device, click the link here:

[ONLINE CHECKLIST FORM](https://flexafab.com/pages/boat-windshield-inspection-checklist)

If you've printed this out, or are unable to click the link, type the link below in the research bar of your Internet browser.

 <https://flexafab.com/pages/boat-windshield-inspection-checklist>

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Once you've completed the Online checklist, you're ready to ship out your frame.

If you're in any country other than Canada, you'll need to print and include the international form on the next page.

All the information has been filled out for you and you simply need to provide the document to your freight forwarder of your choice.

SHIPPING ADDRESS:

Unit 3 - 254 Rue de l'Entreprise
Saint-Lin - Laurentides, QC J5M 0A5

If you have any questions, contact us at
[**sales@flexafab.com**](mailto:sales@flexafab.com)

or

(800) 401-8199

This invoice must be completed in English.

COMMERCIAL INVOICE

Page 1 of 1

EXPORTER: Tax ID#: IN ▼ Contact Name: Telephone No.: E-Mail: Company Name/Address: Country/Territory: US Parties to Transaction: <input type="checkbox"/> Related <input checked="" type="checkbox"/> Non-Related					Ship Date: Air Waybill No. / Tracking No.: Invoice No.: Purchase Order No.: Payment Terms: Bill of Lading: Purpose of Shipment: RETURN FOR REPAIR ▼				
CONSIGNEE: Tax ID#: GST ▼ Contact Name: ENGINEERING Telephone No.: 800-401-8199 E-Mail: sales@flexafab.com Company Name/Address: Flex A Fab Canada Inc. 254 Rue de l'Entreprise Unit 3 (receiving) Saint-Lin - Laurentides, QC J5M 0A5 Country/Territory: Canada					SOLD TO / IMPORTER (if different from Consignee): <input checked="" type="checkbox"/> Same as CONSIGNEE: Tax ID#: GST ▼ Company Name/Address: Flex A Fab Canada Inc. 254 Rue de l'Entreprise Unit 3 (receiving) Saint-Lin - Laurentides, QC J5M 0A5 Country/Territory: Canada				
If there is a designated broker for this shipment, please provide contact information.									
Name of Broker					Tel. No.		Contact Name		
Duties and Taxes Payable by <input checked="" type="checkbox"/> Exporter <input type="checkbox"/> Consignee <input type="checkbox"/> Other If Other, please specify									
No. of Packages	No. of Units	Net Weight (LBS / KGS)	Unit of Measure	Description of Goods	Harmonized Tariff Number	Country of Manufacture	Unit Value	Total Value	
	1		EA	Used Boat Window Frame		US	100.00	100.00	
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Total Pkgs	Total Units	Total Net Weight	(Indicate LBS/KGS)	Total Gross Weight	(Indicate LBS/KGS)	Terms of Sale:			
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Special Instructions: Declaration Statement(s): I declare that all the information contained in this invoice to be true and correct.							Subtotal:	100.00	
							Insurance:	0.00	
							Freight:	0.00	
							Packing:	0.00	
							Handling:	0.00	
							Other:	0.00	
							Invoice Total:	100.00	
Originator or Name of Company Representative if the invoice is being completed on behalf of a company or individual:							Currency Code:	CAD	
Signature / Title / Date:									